



**Thirty-fifth Annual Statewide Training Conference
October 4, 5, & 6, 2017
Harbor Springs, Michigan**

VENDOR INFORMATION

The Michigan Family Support Council (MFSC) invites past and new exhibitors and sponsors to participate in our Thirty-fifth Annual Training Conference, to be held on October 4, 5 & 6, 2017 at The Boyne Highlands Resort, Harbor Springs, Michigan. Our mission is to provide training for child support professionals in Michigan. The MFSC understands you have many opportunities to support the child support programs around the country and truly appreciates your support of our conference. Past conferences have been attended by over 500 Council members from the Offices of the Prosecuting Attorney, the State Office of Child Support, the Offices of the Friend of the Court, and members from the Circuit Courts. We believe our conference offers a training experience unique to Michigan and we would not be able to do so without you.

SHOW HOURS

Wednesday	October 4, 2017	12:30 p.m.	To	5:00 p.m.
Thursday	October 5, 2017	8:00 a.m.	To	5:00 p.m.
Friday	October 6, 2017	8:00 a.m.	To	12:00 p.m.

FEES

The exhibit booth fee is \$350.00 for the entire conference or \$250.00 for Thursday only. Sponsor fees are listed on the enclosed application, and some include the cost of an exhibit booth.

LOCATION AND EXPOSURE

The exhibit area is located in the Green Room which is adjacent to the area that will hold general sessions on Wednesday, Thursday and Friday. All refreshment breaks will be held in the Green Room.

ASSIGNMENT OF SPACE

Exhibit space will be assigned in the order in which applications are received. A deposit of \$200.00 must accompany this application, with the balance paid by September 02, 2017. Make checks payable to "Michigan Family Support Council". A limited number of workshop slots are available; please contact Pam Sala at (248) 858-0422 or sponsorship@mifsc.org by July 22, 2017 if you are interested.

COMPLIMENTARY REGISTRATION

Each **exhibitor/sponsor** will receive two complimentary conference registrations. Please provide the names and titles of your two representatives so that name badges can be prepared in advance.

COMPLIMENTARY ADVERTISING

Each **Sponsor** will receive a complimentary 8 ½ x 11 ad in the conference notebook. This page can advertise your conference participation, your product or service. Please provide a copy of the ad you wish to place in PDF format with your payment. If you have questions regarding your ad, please contact Lisa Robinson at 313-224-5811 or ads@mifsc.org. All ads must be received by August 5, 2017.

PROMOTIONAL OPPORTUNITIES

Exhibitors may place an ad in the conference notebook. The piece can advertise your conference participation, your product or service. All requests for ads must be received in PDF format and paid for by August 5, 2017. To take advantage of this advertising opportunity, please complete the Ad Application that is enclosed. For further information regarding securing an ad, please contact Lisa Robinson at 313-224-5811 or ads@mifsc.org.

SPECIAL ARRANGEMENTS

Arrangements for shipping or security can be made directly with Mandy Grey at the Boyne Highlands Resort, after the exhibit or sponsor fee is paid *in full* to the Michigan Family Support Council. The toll free number for Boyne Highlands is 1-800-GO-BOYNE. Arrangements for phone lines and electrical needs should be made first with the Michigan Family Support Council.

LODGING

Exhibitors and sponsors are responsible for their own lodging arrangements. Our contracted room rates range from **\$110.89 to \$160.91** per person per night, double occupancy, includes taxes and meals, depending upon room type.

The above is general information for all exhibitors and sponsors. For additional information, please contact Pam Sala (248) 858-0422 or by e-mail at sponsorship@mifsc.org.